

**MINUTES OF THE
WARRENSBURG VILLAGE BOARD MEETING
Monday, May 6, 2013**

CALL TO ORDER: Mayor Mills called the meeting to order at the Warrensburg Village Hall on Monday, May 6, 2013 at 7:00 p.m. reminding those in attendance the meeting was being audio taped.

PLEDGE: The Pledge of Allegiance to the Flag of the United States of America was then recited.

At this time, a Certificate of Service was presented to *Trustee Matt Sliney* by Mayor Mills on behalf of the Mayor, the Village Board, and all employees. President Mills thanked Trustee Sliney for his help while serving as Trustee for the Village of Warrensburg and stated it had been a pleasure to work with him.

Trustee Tom Werren took the floor and presented *Mayor Steve Mills* with a Certificate of Service stating President Mills had done an excellent job of leadership and has followed his commitment throughout his tenure as President. His leadership has definitely made a difference to the Village of Warrensburg. Trustee Werren continued by stating, "Mr. President, we thank you for your service to the Village of Warrensburg."

Attorney Jankowicz advised the Board a roll call was to be taken at this time.

ROLL CALL: Present: Mayor Mills, Trustee Ewing, Trustee Fisher, Trustee F. Musick, Trustee K. Musick, Trustee Sliney, Trustee Werren, Danny Hadley, Chief Wheeler, Attorney Jankowicz, Village Administrative Clerk Sherrie Brown, and Assistant Village Administrative Clerk Esther Rogers. Engineer, Dave Harp, was also present.

Mayor Steve Mills then called Corey Maloney to the floor to take the oath of office as incoming Mayor of the Village of Warrensburg.

Steve Mills then left the floor with one more round of applause from all of those in attendance.

At this time, Mayor Maloney called Thomas Frank Musick and Douglas Fisher to the floor to take the oath of office as Village Trustees.

MAYOR'S COMMENTS: *Mayor Maloney thanked the citizens of Warrensburg for giving him the opportunity to serve as Village President. He continued by stating he would respect all viewpoints - maintaining an "open door" policy - and wanted everyone to feel free to contact him with their questions or concerns. He advised he would be making his contact information available after the meeting.*

Mayor Maloney then stated he had several topics he wished to discuss:

#1 – *Mosquito abatement:* Please remember to empty any old tires, drums, barrels, flower pots, etc. to prevent standing water.

#2--*Village Fox:* Apparently we have a fox in the village. I've been advised that some residents have been feeding the fox. Please do not feed any wild animal that may come to the Village.

#3 – *Mowing:* Please mow your property. Our Village ordinance states lawns are not to be taller than one foot. I realize – with all the rain we've been experiencing – it's difficult to mow sometimes.

#4 – *Warrensburg Schools:* I'll be setting a date for a meeting with the school superintendant to discuss opening the track for public use – under certain circumstances.

(Continued)

#5 - *Park Board & School Board*: I've spoken with a member of the school board and the park board regarding the possibility of getting them to start attending Village Board Meetings. Hopefully, in the near future, we will have at least one board member – from each organization – to attend our meetings.

#6 - *NIMS - National Incident Management System*: I have spoken with Board members and I would like to see the Board – over a period of time – work on NIMS. It's my understanding that some have already done so.

PUBLIC COMMENTS: Chad Calhoun stated he would like to make the Board aware of some events that will be taking place- in order to allow plenty of time to obtain approval from the Board.

September 12 & September 13, 2013: Thursday night will be "Bike Night" and we'd like to block the streets as we have done in the past. Also, Friday night will be the "Blues" and we need approval to block the streets once again for that event as well.

October 12, 2013: Will be the Saturday "Lawn Mower Run" where we are escorted from house to house to raise money for Toys for Kids, Food for Families in Need, Scholarships and Christmas – all for Warrensburg residents.

Mr. Calhoun also brought attention to the *Video Poker machines* which are now installed in Warrensburg. Five percent of the profits go right back to the Village of Warrensburg. Hopefully, this will bring people from out-of-town to play which will mean revenue for the Village to perhaps set up a special fund that could be used to beautify Warrensburg's main streets....maybe sidewalks, flowers, etc.

Also, Mr. Calhoun inquired about how *bids* were handled for work done in the Village. For instance, the Village has a man hauling rocks for Warrensburg who resides in Harristown. A Warrensburg resident advised Mr. Calhoun that he's not had a bid this year and would like to be able to do so. Trustee F. Musick stated he had spoken to Mike Timmons - and the street commissioner - about this matter and was advised that Mike's bid was too high so the Village went with Lane Trucking.

Continuing Public Comments, a village resident in the audience voiced his concern about the speed limit on County 20 stating 60-70% of the cars that pass his house are going at least 50mph and a stop sign should be placed at Glasgow Road.

Chief Wheeler stated that between one to five tickets can be issued on any one day and he and his officers do "hit" that area pretty hard. And, in the 30mph zone, citations have been issued as high as 67mph. The question was asked if a sign could be placed in a driveway temporarily (like the sign down by the school). Mr. Hawkins stated he would be willing for a sign to be placed in his driveway...as long as he could get in and out of his drive.

Continued, once again, with Public Comments, Jim Garner complained that he has mowed the lawn at a vacant house twice already this year – and he mowed that same lawn last year too. Trustee Werren advised Mr. Garner that particular house was on his agenda for discussion later in this meeting.

Frank Musick added, under Public Comments, that the downtown bar used to be a "thorn in his side." He added, however, since Mr. Calhoun bought the place it's no longer a thorn in his side. He continued by stating Mr. Calhoun has done a lot of things for this Village and he'd like to commend him for what he has done.

NEW BUSINESS: Mayor Maloney stated he will now read the reappointed positions. He advised the Board to let him know if they have any objections or concerns regarding the reappointed positions. The following reappointments were read to the Board:

Chief of Police - Greg Wheeler
Danny Hadley - Director of Public Works
Sherrie Brown - Village Admin. Clerk
Esther Rogers - Assistant Village Admin. Clerk
Jim Stapleton - Building Official
Sherrie brown - Zoning Officer
Mayor Pro tem - T. Werren

A motion was made by Trustee Karen Musick to accept the reappointments. The motion was seconded by Trustee Fisher. Upon voice vote, the motion was approved unanimously.

Mayor Maloney stated he wished to discuss the open Trustee position which became available when Mr. Matt Sliney's term expired. The President advised he had already spoken with Trustee Karen Musick and Trustee Werren concerning the possibility of having interested parties provide a "Letter of Intent" - through the Village newsletter - indicating their interest in the position and advising the Board what their vision would be for the Village of Warrensburg. The deadline for submitting a letter of intent would be 10 days from today's date.

The President then announced **Committee Assignments** stating if anyone had questions or disagreements to please express their concerns. Those Committee Assignments are:

Building/Land: Chairman – Tom Werren

Karen Musick with second position to be filled by new open trustee position

Finance: Chairperson – Karen Musick

Doug Fisher and Ray Ewing

Police: Chairman – Doug Fisher

Frank Musick with second position to be filled by new open trustee position

Sewer: Chairman - Ray Ewing

Mr. Werren and Karen Musick

Water: Chairman - Frank Musick

Ray Ewing and Tom Werren

Streets: Chairman - Doug Fisher

Frank Musick with second position to be filled by new open trustee position

Trustee K. Musick made a motion to accept the committee assignments and the motion was seconded by Trustee R. Ewing. Upon voice vote, the motion was approved unanimously.

Mayor Corey Maloney advised he would like to place a "comment box" at the Village Hall explaining some residents are not comfortable voicing their concerns or opinions at a board meeting. He further stated that many residents drop off their water bills in the drop slot but do not go inside the Village Hall office. He suggested putting a three or four line comment in the water bill slot or providing a comment box in which residents could place their suggestions, ideas, comments, complaints, etc.

REVIEW/APPROVAL OF MINUTES: Minutes of the Monday, April 15, 2013 meeting were presented for review. Attorney Jankowicz made a correction on page two....under Village Attorney. The minutes should read "the annual appropriation ordinance" rather than "tax levy and bond abatement." This correction was so noted to be changed in the minutes for Monday, April 15, 2013 meeting.

Trustee Werren then made a motion to approve the open session minutes for Monday, April 15, 2013, with corrections noted by our village attorney to Page 2. The motion was seconded by Trustee Ewing. Upon voice vote, the motion was approved unanimously.

VILLAGE ADMINISTRATIVE CLERK: Trustee Karen Musick presented the balance sheet, bills and transfers for the Monday, May 6, 2013 board meeting for review. A motion was made by Trustee F. Musick – and seconded by T. Werren – to pay the bills, accept the balance sheet, and make the appropriate transfers. Upon roll call vote, the Trustees voted as follows: Yes: F. Musick, D. Fisher, T. Werren, R. Ewing and K. Musick. The motion was approved unanimously.

ENGINEER: Mr. Dave Harp advised the Board he is present this evening to discuss motor fuel tax once again. He further explained there was an error on the March 4th documents. For the record, Mr. Harp presented motor fuel tax reports as follows:

BGM 12-035 – 2012 Motor Fuel Tax

The 2012 MFT expense information presented on March 4, 2013 was incorrect.

The total budget was \$39,623.25, of which only \$25,589.87 was spent. The \$25,589.87 includes \$6,448.17 of labor that has been reimbursed to the Village.

An additional \$3,534.63 of labor is eligible for reimbursement.

The close-out documents have been prepared assuming that the Village will reimburse the Payroll Fund by the full amount of \$3,534.63

This brings the final 2012 program expenditures to \$29,124.50.

Mr. Harp advised this will not slow down our program. Trustee K. Musick stated the reimbursement will not go to the Payroll Fund. If it came out of the General Fund, then the reimbursement will go back into the General Fund.

T. Werren made the motion to make the reimbursement back into the General Fund in the amount of \$3,534.63. The motion was seconded by Trustee Ewing. Upon roll call vote, the Trustees voted as follows: Yes: F. Musick, D. Fisher, K. Musick, R. Ewing and T. Werren. The motion was approved unanimously.

Mr. Harp's report continued as follows:

BGM 13-036 – 2013 Motor Fuel Tax

The 2013 MFT program has been prepared in consultation with Village staff. The total program estimate is \$30,050.00. The Resolution for Maintenance has been prepared for \$33,000.00.

Action items for the Board:

- 1. Approval of the 2013 Municipal Estimate of Maintenance Costs for \$30,500.00*
- 2. Approval of the Resolution for Maintenance for \$33,000.00.*
- 3. Approval of the Maintenance Engineering Agreement*

Tom Werren made a motion that all three items be approved for \$30,050.00 not to exceed \$33,000.00. The motion was seconded by D. Fisher. Upon roll call vote, the Trustees voted as follows: Yes: F. Musick, D. Fisher, K. Musick, R. Ewing and T. Werren. The motion was approved unanimously.

WATER: Trustee Frank Musick stated years ago they figured out a way to rotate the Village's water fleet every five years. He explained that was done so the trucks would have enough value left so the Village would get something back when it was time to replace the vehicles. Danny's truck is now seven years old. We have a proposal to buy a new water truck. If approved, it will be ordered tomorrow. It's a state fleet vehicle and the total amount of the check would be \$23,228.00. There will be no trade in. The truck is being sold outright by placing an ad in the Decatur Herald & Review newspaper at the same time the police vehicle is sold.....to save time and ad fees. It takes up to 90 days to get this truck; therefore, he advised he would like to make a motion to buy this truck outright with no interest payment. The trade value is currently lower than \$2,600 and he feels the Village could do better by selling the vehicles outright. Purchase price is \$23,228.00 and is to be paid out of three funds - water, sewer and general streets. F. Musick made a motion to purchase the 2013 Ford truck for \$23,228.00 and the motion was seconded by T. Werren. Upon roll call vote, the Trustees voted as follows: Yes: K. Musick, F. Musick, D. Fisher, T. Werren and R. Ewing. The motion was approved unanimously.

Trustee F. Musick advised the Board that he and Danny Hadley had a very productive meeting with engineers regarding the new water plant. Danny is waiting now to receive EPA and rural development reports.

The main water break was repaired then another leak appeared the next night. The pipe had a lateral split 18 inches farther than where the initial repair was made. It was decided to repair the whole pipe. It was discovered that the pipe was broken when the fire department was performing some training down at the high school. Keith Hackl checked with the Fire Department's insurance and their company is going to pay the bill when we provide them with an itemized statement. Danny had problems with his computer; however, as soon as the computer is working again, Danny will be able to retrieve the rest of the expense information needed to complete an itemized statement. As of now, the expense total is \$515.00.

Trustee F. Musick thanked Greg Wheeler for his help and Danny Hadley thanked Jamie Petri for his hard work.....he did most of the digging.

BUILDINGS: T. Werren advised that he will pass for now and discuss buildings and streets at the same time.

FINANCE: (K. Musick) Nothing to report

STREETS: Trustee Werren advised that he has received complaints concerning Illini Park. It's muddy and several parking spaces are under water. Trustee Werren stated he will speak with Nancy and see what we can do to help them. Danny Hadley stated in years passed the Village has used oil and chip and it wouldn't take much to do that. Mr. Hadley also suggested that the Village go ahead and put rock on it for this year and just figure it in our MFT for next year.

Mr. Werren asked what the Village normally does for our alleys. Danny stated we oil and chip by the post office and use rock on the other alleys.

Trustee Werren advised he has quite a list of properties in foreclosure that are in need of lawn maintenance. He continued by stating the Village will be writing twelve letters this week regarding properties that need to be mowed and bushes that need to be trimmed.

- #6 McIntyre.....there's brush and debris in the ditch
- #9 McIntyre.....needs to be mowed
- #6 Redlick.....the garage door has not been fixed, there's a tire in the back and the yard needs to be mowed.
- 281 N. Lincoln.....needs to be mowed.
- 222 E. Hamilton.....has a lot of debris....old washing machine, dryer, etc.
- 225 E. Warren.....has debris in the front and needs to be mowed

- 710 Cardinal.....the brush is overgrown and weeds are back again
- 274 Illinois.....needs to be mowed
- 165 North Main.....needs to be mowed and trimmed and there's a bush growing over the sidewalk that needs to be trimmed

Mayor Maloney asked how many of the properties mentioned are foreclosure properties. Trustee Werren advised there are five houses in foreclosure out of twelve.

Mr. Werren pointed out that the Village has several residents that do not have numbers on their houses and advised that a reminder will be placed in our next newsletter concerning this problem.

POLICE: (D. Fisher) Nothing to report.

Police Continued: Chief Wheeler presented an update on the new police patrol vehicle advising they are still waiting for a part to arrive. Hopefully, the vehicle can be delivered tomorrow.

On the 2007 vehicle, the alternator went out and was replaced. We are putting a new battery in as well. We also must remove each decal before the vehicle can be sold.

Chief Wheeler stated he received a call from Mrs. Rayburn concerning a stray dog last Friday. She went above and beyond in trying to locate the owner of the animal before turning the dog over to me. Unfortunately we were not able to find the owner; however, I just wanted to recognize Mrs. Rayburn's efforts in trying to find the dog's owner and to state that she has done the same on prior occasions – trying to locate a lost pet's family.

Continuing, Chief Wheeler gave the Board an update regarding the program that was started regarding vehicles - in the Village – that were abandoned or inoperable on public property. The first set of notices had a short time to be in compliance. All those on public way have now been moved. The other vehicles - where a notice was made - were given 30 days to be in compliance and that date will be coming up shortly. The first notice was a warning and a second notice will start the actual ordinance process and those residents will have another 30 days to be in compliance.

Chief Wheeler provided everyone with a copy of April's Police Department Report and stated he would be glad to answer any questions.

SEWER: (R. Ewing) Nothing to report

VILLAGE ATTORNEY: Attorney Jankowicz advised that the Annual Appropriation Ordinance is one where we go through the entire ordinance - line item by line item. It does take quite a bit of time. His question for the Trustees was how each member would prefer to receive their copy of last year's appropriation ordinance. Since everyone now has an individual e-mail address, the information can be sent to your e-mail address or it can be e-mailed to the Village office and the Village can then make copies to be placed in each mailbox.

DIR OF PUBLIC WORKS: Danny Hadley advised the Board that Jamie Petri is to have surgery on his hand in August. Trustee F. Musick then stated Jamie indicated to him that he would like to defer his surgery until things have calmed down with the Village's work schedule. He will obtain a letter from his surgeon granting permission to delay his surgery.

E.M.A.: Keith Hackl brought the Village up-to-date regarding the key box locks stating they are up and running. Crown has one box and the school has two and they are about \$380 per building.

OTHER AND/OR OLD BUSINESS: Nothing

NEXT BOARD MEETING: Monday, May 20, 2013

Trustee Werren made a motion to adjourn until Monday, May 20, 2013 at 7:00 p.m. K. Musick seconded the motion. Upon voice vote, the motion was approved unanimously.

Mayor Maloney adjourned the meeting at 8:50 p.m.

Respectfully submitted by,

Esther M. Rogers
Assistant Village Administrative Clerk

