

**Minutes of the
Warrensburg Village Board Meeting
May 7, 2018**

CALL TO ORDER: Mayor C. Maloney opened the meeting at the Warrensburg Village Hall on Monday, May 7, 2018 at 6:00 p.m. reminding those in attendance that the meeting was audio taped.

THE PLEDGE OF ALLEGIANCE was recited.

ROLL CALL: Present: Mayor C. Maloney, Trustee R. Ewing, and Trustee K. Musick, Trustee F. Musick and Trustee J. Oakley. Also present were, Chief Wheeler, and Village Administrative Clerk S. Brown

Absent: Trustee D. Fisher, Trustee L. Hackl and Public Works Director, D. Hadley.

MAYOR'S COMMENTS: Mayor Maloney said he had spoken to Josh Tanner, Chief Assessing Officer for Macon County regarding the Wind Towers. He said the Village would not receive any property tax money. Mayor Maloney is still checking into the agreement the Village has with the Wind Farm people. Mayor Maloney reminded everyone the street sign auction would be ending on May 25, 2018. Trustee J. Oakley said they might want to extend the date as he noticed it was not in the newsletter. Clerk Brown reported it was on the water bills but did not get put on the newsletter. Board discussed waiting until the meeting on the 21st to decide whether to extend the auction or close it on the 25th. Mayor Maloney said Jerry Bourne had offered his services for blood born pathogen clean up for the squad cars.

Mayor Maloney said he had spoken to Mark Bingham before the meeting requesting the Main St. project not proceed during July 23 through 27 as that was the dates for the Corn Festival.

Mayor Maloney was passing along an invite to the Warrensburg PD from Ameren for a parade and appreciation ceremony if they were interested.

Mayor Maloney said he had a letter from Ameren for all the accounts in the Village regarding electric meter upgrades.

Mayor Maloney had a letter requesting a donation for the Barclay Library backyard theatre, if the board was interested he would have it put on next agenda.

PUBLIC COMMENTS: None

NEW BUSINESS: None

REVIEW/APPROVAL OF MINUTES: Minutes of the special meeting of April 16, 2018, were presented for review. Motion by Trustee K. Musick, seconded by Trustee R. Ewing to approve the April 16, 2018 regular meeting minutes. Upon voice vote, motion carried.

Minutes of the closed session meeting of April 16, 2018, were distributed for review. Motion by Trustee K. Musick, seconded by Trustee J. Oakley to approve the April 16, 2018 closed session meeting minutes. Upon roll call vote, the trustees voted as follows - Yes: R. Ewing, F. Musick, J. Oakley and K. Musick. Motion carried.

VILLAGE ADMINISTRATIVE CLERK: Village Clerk S. Brown presented the bills, balance and transfers sheet for the May 7, 2018 board meeting for review. Motion by Trustee F. Musick, seconded by Trustee J. Oakley to accept the balance sheet, bills and transfers as amended. Upon roll call vote, the trustees voted as follows - Yes: K. Musick, R. Ewing, F. Musick, D. Fisher, L. Hackl and J. Oakley. Motion carried.

Clerk Brown reported on the history of the street equipment fund, and how it has been funded. Board consensus was to start using it for delivery fees for work done by the Village only and not materials.

ENGINEER: Mark Bingham was present to update the Board on the cape seal project. Mark said the City of Decatur plans on opening bids on the 23rd and would award the bid on June 4, 2018. Pre-construction meeting in June with construction in July through August. Mark will get a hold of Danny tomorrow to talk about the pre-construction meeting, F. Musick said the crack seal had been done but the patch work was not finished. Mark said notification to the public would need to be done by social media. The contractor would be required to walk the route the day before and put door hangers on. Mark discussed dates for garbage routes, school hours, also possibly re routing the elevator traffic or closing for the day. Mark will email the bid information before the next meeting so the Board will be able to review.

WATER: Nothing

BUILDING: Nothing

FINANCE: Trustee K. Musick distributed a notebook with the new fund numbers listed and budgets. Trustee K. Musick asked everyone to review the budgets and proposed adopting them. After discussion, Motion by Trustee K. Musick, seconded by R. Ewing to approve FY 18/19 budgets as presented. Upon roll call vote, the trustees voted as follows – Yes: R. Ewing, F. Musick, J. Oakley and K. Musick. Motion carried.

Trustee K. Musick reported that each member of the finance committee would be responsible for reviewing bank reconciliation per quarter. She explained the reconciliations were done by office staff but the auditors have suggested they then be reviewed and signed by a Trustee.

K. Musick reported she had the personnel policy ready to go to the committee, there were some changes that needed reviewed for legalities and to make sure there was no conflict with the Police department policy. Trustee J. Oakley had questions regarding the need for two policy's and duplication of some areas. Chief Wheeler explained the need for the two and that in some cases his was more restrictive by law when dealing with law enforcement employees.

K. Musick reported the office staff was using the new LOCIS accounting and Rick Holmes from LOCIS would be her on May 9, for further training.

K. Musick discussed looking into a possible free pick up of brush for residents once a year. This will be looked into further.

K. Musick also brought up the need to store Village equipment in a building and the possibility of building on to the streets building or erecting one on some other village property. Discussion ensued. F. Musick said he had been told that the streets department equipment could not be stored on sewer department land but would like that verified, because there was more room for a building at sewer or water plants to store equipment. Consensus was to get this verified and/or look at a lease between the departments.

Motion by K. Musick, seconded by J. Oakley to enter into closed session at the end of the meeting to discuss the appointment, employment, compensation, discipline, performance or dismissal of an employee. 5 ILCS 120 /2 (C) (1). Upon roll call vote, the trustees voted as follows - Yes: F. Musick, J. Oakley, K. Musick and F. Musick. Motion carried.

STREET: Trustee J. Oakley reported he would be traveling to Germany from the 12th to the 24th and would not be able to attend the Special Olympics.

POLICE: Chief Wheeler distributed monthly reports for review. Chief Wheeler reminded everyone that the Special Olympics is Saturday, starting at 8:30 a.m. and invited everyone to attend.

SEWER: Trustee F. Musick reported there had been a problem with one of the pumps and it had been rebuilt several times with the rebuild kit costing \$400.00. Now looking into replacing the pump.

VILLAGE ATTORNEY: Attorney Jankowicz said he was still working on the draft ordinance for the Special Service Area Tax. Looking at a July 23, 2018 hearing.

Attorney Jankowicz presented Ordinance #727 an ordinance authorizing the sale of surplus property owned by the Village of Warrensburg, specifically the sale of fluorescent light fixtures from the Village Hall and PD. Motion by K. Music, seconded by R. Ewing to approve Ordinance #727 an ordinance authorizing the sale of surplus property owned by the Village of Warrensburg, (specifically the sale of fluorescent light fixtures from the Village Hall and PD). Upon roll call vote, the trustees voted as follows - Yes: J. Oakley, K. Musick, R. Ewing and F. Musick. Motion carried.

DIRECTOR OF PUBLIC WORKS: Nothing

OTHER AND/OR OLD BUSINESS:

The Board left for closed session at 7:28 p.m.

The Board returned to open session at 8:35 p.m. The Board agreed that Police Chief Wheeler would be advised to evaluate only the full-time employees in his department. Trustee K. Musick moved to accept the wage proposals and insurance as stated in the closed session, retroactive to May, 2018, subject to completion of each employee evaluation. Trustee F. Musick seconded the motion. On roll call vote, the Trustees voted as follows: Yes: R. Ewing, K. Musick, F. Musick, and J Oakley; No: None. Motion carried unanimously.

President Maloney announced there was no further business to come before the Board. Motion by Trustee F. Musick, seconded by Trustee R. Ewing to adjourn. Upon voice vote, motion carried unanimously.

Mayor Maloney adjourned the meeting at 8:38 p.m.

Respectfully submitted by:
Sherrie D. Brown, Village Administrative Clerk